

## FEES AND CHARGES 1<sup>st</sup> April 2021 - 31<sup>st</sup> March 2022

| <b>OVERDUE BOOKS AND AUDIOBOOKS</b>                     |       |         |         |                     |
|---|-------|---------|---------|---------------------|
|   | Adult | Over 65 | 16 - 17 | Under 16 / Disabled |
| Daily charge  | 20p   | 15p     | 10p     |                     |
| To a maximum of   | £3.60 | £2.00   | £1.20   | EXEMPT              |
| Charge for each final account letter (inc. V.A.T £1.10) |       |         |         |                     |

| <b>CDs, Music and Play Sets</b>   |                 |                                |
|---|-----------------|--------------------------------|
| <p>Music CDs and DVDs are hired for an initial period of 1 week. Some items are free to borrow. Language courses are hired for an initial period of 3 weeks. Music and Play Sets are available through a joint arrangement with Devon and Plymouth Libraries. There will be a charge for postage costs. Please ask a member of staff for details.</p> |                 |                                |
| Item  | Charge per Item | Overdue charges                |
| Music CDs   | 55p             | 20p per day (maximum of £3.10) |
| Language Courses  | £1.10           | 20p per day (maximum of £3.10) |

| <b>DVD Hire</b>   |                        |                             |
|---|------------------------|-----------------------------|
| DVDs are hired for an initial period of 1 week, at the following rates: |                        |                             |
|   | Hire charge for 1 week | Overdue charges             |
| Yellow Label DVD  | £2.90                  | 55p per day (maximum £6.60) |
| Blue Label DVD  | £2.20                  | 45p per day (maximum £5.20) |
| White Label DVD   | FREE                   | 20p per day (maximum £2.00) |

| <b>RESERVATIONS</b> |  |   |
|---------------------|--|---|
| Borrower            | Torbay<br>(for items in stock or on order) | Items from outside of Torbay<br>Libraries |
| Adult               | 70p  | £4.40                                     |
| Adult Renewal       | N/A  | £2.45                                     |
| Child               | Exempt                                     | N/A                                       |

| <b>COMPUTER HIRE</b>   |
|--|
| <p>Torbay Library members: up to 2 hours FREE access per day. Non-members: £1.10 for 30 minutes, £2.20 for 60 minutes or £4.40 for up to a maximum of 2 hours per day. Additional time over 2 hours is charged at the rate of £1.10 per 30 minutes (of part thereof) for both members and non-members.</p> |

| <b>LOST AND DAMAGED ITEMS</b>  |
|--|
| <p>Borrowers are responsible for all items issued on their tickets and will be charged for any items lost or damaged. A standard scale of charges is applied, based on the cost of a new replacement item of the same type. For items of special value or material borrowed from other library authorities, a significantly higher charge will normally be made.</p> |

| <b>REPLACEMENT TICKETS</b> |          |          |
|----------------------------|----------|----------|
| Adult                      | Under 18 | Disabled |
| £1.65                      | 55p      | 55p      |

## COMPUTER PRINTOUTS AND PHOTOCOPYING *(including VAT)*

| Type of copying                                      |    | Black and white | Colour |
|--|----|-----------------|--------|
| Photocopies and computer printouts<br>(self service) | A4 | 10p             | 55p    |
|  | A3 | 25p             | 80p    |

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Torbay Libraries is part of

