

Welcome to Choices 2018

We hope that the service continues to be a benefit to your reading group and we look forward to supporting you again over the coming year.

Please complete the order form with details of your group and your list of reading choices.

You can hand in the completed form to your local library or post it to: **Stock Services, Exeter Library, Castle Street, Exeter EX4 3PQ**

You can also complete this form online at:

<https://www.devonlibraries.org.uk/web/arena/readinggroupchoices>

If you are an existing group, please return your completed form and payment by **September 30th 2018**, if possible.

If you are joining the service for the first time, please return your completed form as soon as you are ready.

Choices list 2018

As in previous years the newly added titles are shown in bold.

Please look through the updated list with your group and decide which books you would like to discuss at your meetings for the 12 months from September onwards.

We ask you to select up to 24 books from the list as this will give us a wider range of titles to choose from.

We shall do our best to supply titles from your list of choices but due to the level of demand this may not always be possible. We do, however, have your previous Choices lists on our database, and we will continue to use them if books on your new list are not available. If we are still not able to supply one of your choices in any particular month, we would send you a 'wild card' set so that your group always has something to read.

Book sets should be available to collect from your designated library up to two weeks before your group meets, but please let us know as soon as possible if your meeting dates change.

Many of the books on this list may also be available to borrow as eBooks. For details please go to <https://www.devonlibraries.org.uk/web/arena/ebooks>

Charges

As with standard book requests for individual library members, there is a charge to request sets of books through the Choices service. This is partly a contribution to the additional work incurred in administering the service, but more importantly it helps us to purchase new sets of books each year.

Most reading groups find it easier to pay a single annual charge and it also considerably reduces the administrative workload for the library staff. The other benefit of groups paying up front for the whole year is that, once we have received your order forms, it will allow us to purchase additional copies of the most popularly requested titles to help meet demand.

The annual payment will be due no later than 30th September and the charges are as follows:

- **Standard membership - £60 per year.** This includes the supply of sets of up to 10 standard print copies, up to 12 times per year. For this level of membership, we shall also reserve large print or audio book versions from general library stock, where these are required, although this may be subject to availability of titles in these formats. If groups with more than 10 members select this option they will be required to source extra copies of the books themselves. If they reserve them through the library service then standard reservation fees will apply. There is no charge for borrowing or reserving our eBooks.
- **Enhanced membership - £75 per year.** This will include all the benefits of standard membership, but for those groups with more than 10 members, we will reserve up to 5 additional standard print copies from general library stock, although this is subject to availability at the time.
- **New groups joining after February - £30 standard / £37.50 enhanced.** Any new groups joining the service between March and August would pay a reduced rate for the remainder of the first year.

You can pay by cash or cheque at your local library. Cheques should be made payable to '**Libraries Unlimited South West**'.

You can also post your cheque, with your completed order form, to **Stock Services, Exeter Library, Castle Street, Exeter EX4 3PQ.**

Alternatively, if you prefer internet banking, you can also pay online: **sort code: 20-30-47 account number: 33266656.** Please enter your library reading group name as the payment reference.

Further information

You can find further information at <https://www.devonlibraries.org.uk/web/arena/discover-readinggroups> where you can also download further copies of the Choices list for 2018, and this order form.

If you have a query about the reading group service, or if at any time your group wishes to leave the service, please email readinggroups@librariesunlimited.org.uk or contact your local library.

Please note that if your group leaves the Choices service the group library card will revert to three week loans for items requested from general library stock, and the standard reservation charge per copy will apply.

Please hand in the completed form to your local library or post it to: **Stock Services, Exeter Library, Castle Street, Exeter EX4 3PQ** by **31st August 2018**, if possible.

About your group

Name of reading group:	
Name of contact:	
Group library card number:	
Telephone:	
Email:	
Library where books will be collected:	
No. of members in your group:	
No. requiring large print format:	
No. requiring audio book format: (please specify CD/ MP3/ Playaway)	

Please note that some titles may not be available in large print or audio book format

Number of meetings per year:					
Please enter the specific dates of your meetings in the grid below. If the dates are not yet agreed please indicate expected meeting pattern (e.g. 3 rd week of month):					
1		2		3	
4		5		6	
7		8		9	
10		11		12	

NB. If your group has an irregular meeting pattern, or meets less frequently than monthly e.g. 6 – 8 weeks, it is much easier to support you if we have a list of specific dates. Also, please remember to tell us if your meeting dates change, giving as much notice as possible, or let your local library know. We would normally start to work on your requests 4 weeks in advance of each meeting.

We only use the personal information you provide to help us administer your reading group's use of the Choices service. We do not share your information with other organisations.

From time to time, we may wish to send you information about offers or events of possible interest to reading groups. Please tick the box only if you would like to receive this information

Your reading choices

	Authors	Book titles
1		
2		
3		
4		
5		
6		
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