

## FEES AND CHARGES 1<sup>st</sup> April 2020 - 31<sup>st</sup> March 2021

<b>OVERDUE BOOKS AND AUDIOBOOKS</b>				
	Adult	Over 65	16 - 17	Under 16 / Disabled
Daily charge	20p	15p	10p	EXEMPT
To a maximum of	£3.60	£2.00	£1.20	
Charge for each final account letter (inc. V.A.T £1.10)				

<b>CDs, Music and Play Sets</b>		
<p>Music CDs and DVDs are hired for an initial period of 1 week. Some items are free to borrow. Language courses are hired for an initial period of 3 weeks. Music and Play Sets are available through a joint arrangement with Devon and Plymouth Libraries. There will be a charge for postage costs. Please ask a member of staff for details.</p>		
Item	Charge per Item	Overdue charges
Music CDs	55p	20p per day (maximum of £3.10)
Language Courses	£1.10	20p per day (maximum of £3.10)

<b>DVD Hire</b>		
DVDs are hired for an initial period of 1 week, at the following rates:		
	Hire charge for 1 week	Overdue charges
Yellow Label DVD	£2.90	55p per day (maximum £6.60)
Blue Label DVD	£2.20	45p per day (maximum £5.20)
White Label DVD	FREE	20p per day (maximum £2.00)

<b>RESERVATIONS</b>		
Borrower	Torbay (for items in stock or on order)	Items from outside of Torbay Libraries
Adult	70p	£4.40
Adult Renewal	N/A	£2.45
Child	Exempt	N/A

<b>COMPUTER HIRE</b>	
<b>Library members</b>	First hour FREE
Additional time per 30 mins	£1.10
<b>Non-Library members</b>	£1.10 per 30 minutes

<b>LOST AND DAMAGED ITEMS</b>
<p>Borrowers are responsible for all items issued on their tickets and will be charged for any items lost or damaged. A standard scale of charges is applied, based on the cost of a new replacement item of the same type. For items of special value or material borrowed from other library authorities, a significantly higher charge will normally be made.</p>

<b>REPLACEMENT TICKETS</b>		
Adult	Under 18	Disabled
£1.65	55p	55p

## COMPUTER PRINTOUTS AND PHOTOCOPYING *(including VAT)*

Type of copying		Black and white	Colour
Photocopies and computer printouts (self service)	A4	11p	55p
	A3	25p	80p
<b>Photographic work and digitisation</b> . Please ask staff for further details.			
<b>Reproduction rights and royalties</b> . Please ask staff for further details			

*VAT is chargeable only where shown*

If you would like a summary of this in a different format such as large print, Braille, or tape, or in a different language, please contact us on +44(0)1884 824546 or email [info@librariesunlimited.org.uk](mailto:info@librariesunlimited.org.uk)



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Torbay Libraries is part of

