

FEES AND CHARGES 1st April 2020 - 31st March 2021

OVERDUE BOOKS AND AUDIOBOOKS				
	Adult	Over 65	16 - 17	Under 16 / Disabled
Daily charge	20p	15p	10p	
To a maximum of	£3.60	£2.00	£1.20	EXEMPT
Charge for each final account letter (inc. V.A.T £1.10)				

CDs, Music and Play Sets		
<p>Music CDs and DVDs are hired for an initial period of 1 week. Some items are free to borrow. Language courses are hired for an initial period of 3 weeks. Music and Play Sets are available through a joint arrangement with Devon and Plymouth Libraries. There will be a charge for postage costs. Please ask a member of staff for details.</p>		
Item	Charge per Item	Overdue charges
Music CDs	55p	20p per day (maximum of £3.10)
Language Courses	£1.10	20p per day (maximum of £3.10)

DVD Hire		
DVDs are hired for an initial period of 1 week, at the following rates:		
	Hire charge for 1 week	Overdue charges
Yellow Label DVD	£2.90	55p per day (maximum £6.60)
Blue Label DVD	£2.20	45p per day (maximum £5.20)
White Label DVD	FREE	20p per day (maximum £2.00)

RESERVATIONS		
Borrower	Torbay (for items in stock or on order)	Items from outside of Torbay Libraries
Adult	70p	£4.40
Adult Renewal	N/A	£2.45
Child	Exempt	N/A

COMPUTER HIRE
<p>Torbay Library members: up to 2 hours FREE access per day. Non-members: £1.10 for 30 minutes, £2.20 for 60 minutes or £4.40 for up to a maximum of 2 hours per day. Additional time over 2 hours is charged at the rate of £1.10 per 30 minutes (of part thereof) for both members and non-members.</p>

LOST AND DAMAGED ITEMS
<p>Borrowers are responsible for all items issued on their tickets and will be charged for any items lost or damaged. A standard scale of charges is applied, based on the cost of a new replacement item of the same type. For items of special value or material borrowed from other library authorities, a significantly higher charge will normally be made.</p>

REPLACEMENT TICKETS		
Adult	Under 18	Disabled
£1.65	55p	55p

COMPUTER PRINTOUTS AND PHOTOCOPYING *(including VAT)*

Type of copying		Black and white	Colour
Photocopies and computer printouts (self service)	A4	10p	55p
	A3	25p	80p
Photographic work and digitisation . Please ask staff for further details.			
Reproduction rights and royalties . Please ask staff for further details			

VAT is chargeable only where shown

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Torbay Libraries is part of

